

BANC 2024 Saraswati Puja Cultural Performance Application Rules and Guidelines

This year's Saraswati Puja cultural program will be held at the **HSNC Cultural Hall on Saturday, February 17th, 2024** and will be open to participation for all BANC 2024 members. We welcome programs from members of all ages! **The application window will open at 10 am on Saturday January 20th and close at 6 pm on Sunday February 4th.**

- It is imperative that the Audio/microphone requirements, the Program Description and Note for Emcee to read sections on the application form are filled out completely.
 - All pre-recorded music to be played during the performance must be sent to the Cultural Board by February 11th and will be checked for time and sound quality.
2. Other than any invited performers, every on-stage cultural participant of BANC Saraswati Puja must be a 2024 member. Cultural board will check the validity of membership of the participant(s) before the submitted form is taken for any further consideration.
 3. Participation in a single performance, by an applicant, is preferable. Participation in dual performances is only allowed if each of the performances has 3 or more applicants (for the essence of time). Guideline for dual participation does not apply to applicants who are accompanying instrumentalists (like accompanying with harmonium, tabla, dhol or similar), backstage, technical, and other non-performing participants.
 4. Cultural applications must be completed with all the requested information. Incomplete forms will not be considered. Any delay in fulfilling missing details will result in moving the position of the order of receipt of the submission to its then current last position.
 5. Maximum duration allowed–
 - Solo program: 5 minutes+2 minutes setup
 - Duet program: 8 minutes+2 minutes setup
 - Group (3-6 participants): 12 minutes + 3 minutes setup
 - Group (7-20 participants): 30 minutes + 5 minutes setup
 - Group programs with 21 or more participants and requiring extra time must be vetted by the Cultural Board.
 5. The application window will open at 10 am on Saturday January 20th and close at 6 pm on Sunday February 4th.
Last date of cultural form submission: Sunday, February 4th, 2024, 6 pm.
 6. Cultural application window will be closed whenever the total program time of all the applications submitted for the event has exceeded the allocated cultural program time for the event. A communication will be sent immediately to members, notifying that the application window has been closed. All applications submitted before the total allotted time was reached, will be considered for the required next steps to go forward.

7. Submission of cultural form will populate an auto-generated acknowledgement to the sender. This is only a notification that the submission has reached the Cultural board and does not confirm acceptance of the submission in any manner.
8. Program coordinators will be informed immediately if applications show of a program being a repeat. The decision to keep/cancel the submission(s) for further consideration, will be the responsibility of the involved program coordinators.
9. After the deadline date, the Cultural Secretary will validate each entry in the order they were received. Any denials will be explicitly informed to the program coordinators, by the Cultural Secretary. Please note, this may take 2-3 days, depending on the number of entries submitted.
10. The chosen time of the Final performance will be decided by the Cultural board and will be communicated to the program coordinator(s) the week of the event. The Cultural board reserves the right for final decisions.
11. Program coordinators will be informed of the time when all participants are required to report on the Performance day. It will be the responsibility of the program coordinator(s) to ensure all participant(s) are ready on time for performance with props/instruments/other-requirements as necessary.
12. Program coordinators and all participants are required to report backstage at least 30 min before the Performance schedule time. Any delay in reporting may lead to cancellation of the program. It will be the responsibility of the program coordinator(s) to ensure all participant(s) are ready on time for performance with props/instruments/ other-requirements as necessary.
13. Program coordinator(s) are responsible for their own props, instruments, costumes, makeup, electronic devices on the day of the Final Performance. Cultural board is not responsible for the safekeeping or any damage or loss of any of these assets.
15. For any questions, please feel free to reach
 - Cultural Board: cultural_board@banc-online.org
 - Cultural Secretary: Debasmita Saha
917-754-6335
 - President: Sabyasachi Gupta
310-254-4080